



Application for Non-Resident Admission

New Request
 Renewal

School Year: 2018/2019

Parent/Guardian: _____ Email: _____ <small>(Required if student is younger than 18 at the time of this request)</small>	
Home Phone: _____ Cell Phone: _____	
Residence Address _____ _____ _____ <small>City State Zip</small>	Mailing Address (if different from residence) _____ _____ _____ <small>City State Zip</small>
Student Information (one form per student)	
Student: _____ Birth Date: _____ Grade Level: _____ <small>Legal Name First Middle Last (in transfer year)</small>	
Requested District: <u>Mount Baker School District</u>	Resident District: _____
Requested Program/School: _____	Last School Attended: _____
Reason for Request (Please select one)	
<input type="checkbox"/> The student's financial, educational, safety, or health conditions would likely be improved. <input type="checkbox"/> Attendance in the nonresident district is more accessible to the parent's/guardian's place of work or to the location of child care. <input type="checkbox"/> There is a special hardship or detrimental condition. <input type="checkbox"/> The purpose of the transfer is for enrollment in an online course or school program offered by an OSPI-approved provider. <input type="checkbox"/> Parent/guardian is an employee with the school district.	
Comment: _____ _____ _____	
Behavior (attach sheet with explanation for any yes answers)	
Does the student have a record of conviction of crimes, violent or disruptive behavior or gang membership?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has this student been expelled or suspended for more than 10 consecutive days?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the student repeatedly failed to comply with requirements for participation in an online school program, such as participating in weekly direct contact with the teacher or monthly progress evaluations?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the student and/or parent had any formal meetings with school officials regarding school attendance issues in the past two years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this student under a court order to attend school or is a truancy petition in the process of being filed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Special Education	
Does this student qualify for Special Education Services? (Must have an active IEP and a current evaluation)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please continue to second page for signature

revised 03/21/2018



Application for Non-Resident Admission Student Name: _____

Notices:

- The transfer request is not complete until the resident school district has submitted the request to the nonresident school district, and it has been accepted. The student remains the responsibility of the resident school district until the effective start date at the nonresident school.
- The parent/guardian will be notified by email (or postal mail in an email is not provided) of acceptance and the effective start date or rejection.
- If the request is rejected, the notification will include the reason for the denial and steps to appeal the decision.
- If a district does not respond to a request within 45 days of the request, the request is treated as a denial and the parent/guardian can appeal.
- Under the Choice Law, the nonresident school district becomes responsible for all matters related to the education of the student (basic education, special education, home/hospital services, truancy, CEDARS reporting, administration of state educational assessments, etc.). Legal Reference: RCW 28A.225.220 through 230.

Policy Statements:

1. A student who resides outside the District may attend a Mount Baker School provided:
 - The District in which the student resides agrees in writing to release the student;
 - Mount Baker School District receives credit for the student’s attendance;
 - Appropriate educational services are available to accommodate the needs of the student;
 - Mount Baker School District has adequate space to accommodate the student;
 - Mount Baker School District has the option of placing the student in a school selected by the administration and moving the student to a different school if the need arises;
 - The student does not require services which cause a financial drain on the Mount Baker School District;
 - The parent/guardian must sign and return a non-resident student acceptance agreement.
2. The applicant student can be denied admittance if he/she has a history of disruptive behavior or irregular attendance. A nonresident student who is admitted to the District but found to not meet any provision listed above, may have his/her admittance revoked. Further, all admitted students must maintain regular attendance and proper behavior or admittance can be removed at the discretion of the Mount Baker School District Administration.
3. All requests for inter-district transfers must be coordinated with both the resident district and the non-resident district in which the student seeks admission.
4. In the event either the application for admissions to the non-resident district or the request for release from the resident district is denied, a request to the Board of Directors of the respective district may be made to review the decision. To request a hearing, notice must be given at least five school business days prior to the next regular board meeting.

Parent Signature:

As parent/guardian of _____, I understand it is my responsibility to transport my student(s) to school or to an established bus stop.

Signature of parent/guardian (Student may sign if 18 years or older at the time of this request)

Date Signed

Action by School: (For School Year 2018/2019 only)

- Yes No Space is available in the grade level or classes at the building in which the student desires to be enrolled.
- Yes No Appropriate educational programs or services are available to improve the student’s condition as state in requesting from his/her assigned building; and
- Yes No Health or safety of other students and staff is not likely to be ‘at risk’ due to the attendance of this student.

Approved Denied

Non-Resident School Principal or Designee Signature

Date

Your request was denied for the following reason: _____

ACTION BY MOUNT BAKER SCHOOL DISTRICT

Request for admission as a non-resident student for the school year ending **JUNE 2019** is: APPROVED DENIED

Non-Resident School Superintendent or Designee Signature Date

**ACTION BY RESIDENT SCHOOL DISTRICT
AGREEMENT TO WAIVE ATTENDANCE**

Request for release from the resident school district for the school year ending **JUNE 2019** is: APPROVED DENIED

District: _____

Resident School Superintendent or Designee Signature Date

Your request was denied for the following reason: _____